



Dear Councillor

Please note you are hereby summoned to attend the Meeting of the Full Council to be held at the Church Hall on **Wednesday 15th March 2023 at 7:00 pm**

The meeting is open to members of the public (including the press) but is not a public meeting.

S Vale, Clerk

9th March 2023

AGENDA

1. Chairman's Welcome

2. Apologies for Absence

3. Councillors' Declarations of Interest

- (a) To receive declarations of interest from Councillors on items on the agenda
- (b) For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- (c) To receive written requests for dispensations for disclosable pecuniary interests (if any).
- (d) To grant any request for dispensation as appropriate.

4. Public Participation (10 minutes in total)

- (a) Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- (b) To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- (c) At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.



5. Approval of Minutes

- (a) To approve the minutes of the meeting on the 15th February 2023 **(Paper A)**

6. External Reports

- (a) To receive reports from both the County and District Councillors and RAF Mildenhall

7. Planning

- (a) Re-Consultation in Respect of a Planning Application – a. front porch b. two storey rear extension (following demolition of existing extension) c. new vehicular access. 9 Pott Hall Road, West Row IP28 8PL **(Paper B)**
- (b) Re-Consultation in Respect of a Planning Application – a. one dwelling following demolition of existing village hall 6. 1.8 metre boundary fence and landscaping, as amended by plans received 03 March 2023. The Old Hall, Beeches Road, West Row IP28 8NY **(Paper C)**
- (c) Re-Consultation in Respect of a Planning Application – a. single storey side extension (demolition of existing extension) b. single storey rear extension (demolition of existing extension) c. detached garage d. 0.6 metre wall to front boundary with entrance gates. Captiv, Chapel Road, West Row IP28 8PA **(Paper D)**

8. Matters Relating to Governance

Nomination packs have been given to all Councillors for completion. Clerk has an appointment with WSC at 10:00am on Friday 31st March 2023 to deliver completed papers.

9. Financial Matters

- (a) Approval of Accounts – Payments – 1st to 31st March 2023 **(Paper E)**
- (b) Approval of February 2023 Bank Reconciliation **(Paper F)**
- (c) Approval of insurance renewal for WRPC – premium for the year £834.14

10. Matters Relating to Street Furniture/Amenity Provision

- (a) Update on Footpaths/Bridleway Projects
- (b) Report on Speed Indicator Device Findings
- (c) Update on Footpath 30 (eroded riverbank) along river at bottom of The Gravel
- (d) Update on Footpath for Cricks Road into Church Road



- (e) Update on Brown Tourist signs along Cow and Sheep Drove
- (f) SCC Development
- (g) Update on Defibrillator - Defer
- (h) Update on Storage Facilities - Defer
- (i) Notice Board – Defer until 2024
- (j) Blue Plaques – Defer until 2024
- (k) Shop Drove Footpath – Alan Rolfe has been asked by SCC to level the footpath before the planings can go down.
- (l) Building site at the entrance to Pott Hall Road – Defer
- (m) Village Hall – Storage and grass cutting. Clerk has received a cost from R H Landscapes (**Paper G**)
- (n) Reflective Verge Posts/Village Green – Clerk has a quote of £38.92 per post.
- (o) Spare Bench – Along the riverbank by Park Farm.
- (p) Safety Mirror – junction of Eldo Road/Ferry Lane/Bargate Road

11. Other Working Party Updates/Reports

- (a) Update on the Echo/Parish Magazine
- (b) Update on Neighbourhood Plan – Design guidance meeting took place of Friday 24th February to discuss housing needs. A follow up site visit took place on Friday 3rd March. Meeting planned for Tuesday 30th March to discuss the survey outcomes. A drop in event to be organised for mid May to present the progress on the plan development and the results of the survey.
- (c) Warm Places Update
- (d) 100 Club Update
- (e) Litter Pick – Saturday 25th March 2023 – 10:00am play park car park.

12. Allotment Matters

Bench to be placed on John Smith's old plot. Request for two new boreholes at a cost of £1,000.00. Contractor will sink the boreholes to about 30/40ft with all associated pipework with a guarantee that if no water is found, there will be no charge.

13. Events

- (a) Coronation
- (b) Annual General Parish Meeting Wednesday 24th May 2023

14. Chairman and Councillors' Reports/Suggestions (on the night)

15. Correspondence and Exchange of Additional Information (at the discretion of the Chairman)



West Row
Parish Council

Clerk: Sharon Vale
Telephone: 07860 358493
Email: westrowpc@gmail.com
Website: <https://westrowparish.org.uk>
Chair: Cllr Rosalind Hamill

DATE OF NEXT MEETING: 19th April 2023